## **COMMUNITY RELATIONS**

## **Educational Research Conducted in the District**

Persons interested in conducting educational research in the district must contact Education Services to obtain the necessary application forms (See Exhibit 1350).

After completing the application forms as indicated and attaching any required supporting materials, the researcher submits the application package to the Project Manager of Assessment.

The Project Manager of Assessment reviews the submitted material and indicates initial approval or denial of the request. The Project Manager of Assessment then submits the material for review to the site principal(s) and the Assistant Superintendent of Education Services. Each person reviewing the materials indicates his/her approval or denial of the research request.

The Project Manager of Assessment, after receiving the indications of approval or denial from the administrators indicated in the paragraph above, communicates the decision to the researcher if all reviewers have agreed to approve or to deny the research request.

Approved: June 5, 2012